****

**RINGKASAN BORANG PERAKUAN TAMAT PENYELIDIKAN**

|  |  |  |  |
| --- | --- | --- | --- |
| **MAKLUMAN** | | | |
| **PENTING/*IMPORTANT*:**   1. Ketua Penyelidik perlu mengisi dengan lengkap semua maklumat 2. Laporan Akhir perlu melaporkan pencapaian keseluruhan yang merangkumi output penyelidikan mengikut Skim Geran Penyelidikan yang telah dipersetujui    1. Penerbitan (Geran KPM – Perlu lengkap dengan penghargaan kepada pihak Kementerian)    2. Modal Insan/Bakat – (Sertakan Surat Pelantikan)    3. Harta Intelek (Jika ada) 3. Sila sertakan dokumen yang diperlukan 4. Permohonan tidak akan diproses bagi borang yang **TIDAK LENGKAP** | | | |
| 1. **MAKLUMAT GERAN** | | | |
| **Nama Ketua Penyelidik** |  | | |
| **Jenis Geran** |  | **Kod S/O** |  |

|  |  |
| --- | --- |
| 1. **SYARAT TAMAT PENYELIDIKAN (Sila Rujuk Lampiran 1)** | |
| **Modal Insan** |  |
| **Penerbitan** |  |
| **Harta Intelek** |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. **PENCAPAIAN** | | | | | | |
| **i. Modal Insan** | **Warganegara** | | **Bukan Warganegara** | | | |
| **Bilangan** | **Status** | **Bilangan** | | **Status** | |
| **Pelajar Ph.D** |  |  |  | |  | |
| ***Masters*** |  |  |  | |  | |
| **Ijazah** |  |  |  | |  | |
| **Pembantu Penyelidik** |  |  |  | |  | |
| **ii. Penerbitan** | | | | | | |
| **Jenis** | | | | **Scopus/ISI/WoS** | | **Bilangan** |
| 1. Penerbitan dalam monograf/buku/bab dalam buku | | | |  | |  |
| 1. Jurnal berindeks | | | |  | |  |
| 1. Jurnal tidak berindeks | | | |  | |  |
| 1. Prosiding berindeks | | | |  | |  |
| 1. Prosiding tidak berindeks | | | |  | |  |

**PENTING :** Salinan laporan teknikal/laporan akhir perlu dikemukakan kepada pihak RIMC melalui e-mel [researchreport@uum.edu.my](mailto:researchreport@uum.edu.my) semasa mengemukakan Borang Perakuan Tamat Penyelidikan

|  |  |  |  |
| --- | --- | --- | --- |
|  | **RIMC** |  | |
|  |  |
|  |  |
| **BORANG PERAKUAN TAMAT PENYELIDIKAN**  ***RESEARCH COMPLETION APPROVAL FORM*** | | | |

**PERHATIAN:**

Semua laporan hendaklah dihantar ke RIMC melalui Pejabat Dekan Pusat Pengajian di Kolej masing-masing selewat-lewatnya selepas **TIGA (3) bulan** dari tarikh tamat projek yang asal atau **TIGA (3) bulan** dari tarikh tamat lanjutan.

***ATTENTION:***  *All reports must be submitted to RIMC through the Dean of Schools at least* ***THREE (3)*** *months after the original date of completion or* ***THREE (3)*** *months after the extended date of completion.*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **A.** | **MAKLUMAT PROJEK/*PROJECT DETAILS*** | | | | | | |
| 1. 1 | Tajuk Projek:  *Project Title:* | | | | | | |
|  | Kod S/O:  *S/O Code:* | | | | | | |
|  | Tempoh asal  *Original project duration* | | Tarikh mula projek:  *Start date of project:* | | Tarikh tamat projek:  *End date of project:* | | Tempoh:  *Term:* |
|  | Tempoh lanjutan  *Extension term* | | Tarikh mula projek  *Start date of extension:* | | Tarikh tamat projek  *End date of extension:* | | Tempoh:  *Term:* |
|  | **Jenis Projek (Sila tandakan ☑):**  *Type of Project (Please tick* ☑ *in the appropriate box):* | | | | | | |
| |  |  | | --- | --- | |  | Geran KPM |   *KPM Grants*   |  |  | | --- | --- | |  | FRGS | |  | PRGS | |  | LRGS | |  | ERGS | |  | TRGS | |  | RAGS | |  | RACE | |  | Top Down | | |  |  | | --- | --- | |  | Geran Dalaman (University) |   *Internal Grant (University)*   |  |  | | --- | --- | |  | PBIT/PIBT | |  | LEADS | |  | Kajian Kes | |  | Geran Universiti | |  | Geran Khas | |  | Top Down | | | | |  |  | | --- | --- | |  | MOSTI |  |  |  | | --- | --- | |  | e-Science | |  | Techno-Fund | |  | Inno-Fund | | |  |  | | --- | --- | |  | Geran |   Antarabangsa  *International Grant* | |
| Lain-lain (sila nyatakan)*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  *Others (Please state)* | | | | | | |
|  | Nama Ketua Penyelidik:  *(Project Leader’s Name)* | | | | | | |
| Kolej (*College)*: | | | Pusat Pengajian *(School):* | | | |
| Telefon Pejabat *(Office Telephone) /HP*: | | | E-mel *(Email):* | | No. Pekerja (*Staff Number):* | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. 6 | **Nama Penyelidik Bersama**  *Co-Researcher(s) Name(s)* | **Kolej *(****College****)/***  **Pusat Pengajian *(****School****)*** | **E-mel/***E-mail* | **Telefon/***Telephone****:*** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | | | | |
| **B.** | **LAPORAN TEKNIKAL PENYELIDIKAN/*RESEARCH TECHNICAL REPORT*** | | | |
| 1. 1 | ***Niche area* penyelidikan (Rujuk Lampiran 2 )/***Research* *Niche Area (Refer Attachment 2*):   |  |  |  | | --- | --- | --- | | *Eg.* | **1** | **B** |   Kod *Niche Area* dan *Sub-Niche Area/ Niche Area Code and Sub-Niche Area* ***:***   |  |  | | --- | --- | |  |  |   (*Niche Area* – **1.** **Business Leadership and Innovation,** *Sub-Niche Area* – **B. Financial Analysis and Policy**) | | | |
|  | Ringkasan Eksekutif (**200 - 300 patah perkataan**)/*Executive Summary (****200 -******300 words***):  **(Mesti merangkumi – Motivasi Penyelidikan, Penyataan Masalah, Matlamat Utama, Kaedah Penyelidikan, Hasil Penyelidikan, Penemuan, dan Sumbangan/ *Must constitutes of - Research Motivation, Problem Statement, Aims, Methodology, Results, Finding and Contribution*)** | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Laporan Teknikal**/*Technical Report*  Sila rujuk Lampiran 3*( Please refer attachment 3)* | | | | |
|  | **Pencapaian Penyelidikan (sila buat lampiran jika ruang tidak mencukupi):**  *Research Achievements (Kindly make attachments if space is not sufficient):* | | | | |
| **BIL.**  *NO.* | **PENCAPAIAN PENYELIDIKAN/** *RESEARCH ACHIEVEMENTS* | | **KETERANGAN/***DETAILS* | |
|  | **PENERBITAN**  *PUBLICATION* | | | |
|  | 1. **BILANGAN ARTIKEL DALAM JURNAL**   *NUMBER OF ARTICLE(S) IN JOURNAL* | | | |
| **NO.** | **Penerbitan dalam format APA/IEEE**  *Publication in APA/IEEE STYLES* | | **Diindeks oleh**  **SCOPUS/ISI/ERA/LAIN-LAIN**  *Indexed By SCOPUS/ISI/ERA/OTHERS* |
| 1. |  | |  |
| 2. |  | |  |
| 3. |  | |  |
| 4. |  | |  |
| 5. |  | |  |
|  | | | |
| **B. BILANGAN ARTIKEL DALAM PROSIDING**  *NUMBER OF ARTICLE(S) IN PROCEEDING* | | | |
| **NO.** | **Prosiding dalam format APA/IEEE**  *Proceeding in APA/IEEE STYLES* | | **Diindeks oleh**  **SCOPUS/ISI/ERA/LAIN-LAIN**  *Indexed By*  *SCOPUS/ISI/ERA/OTHERS* |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  | | | |
| **C. BAB DALAM BUKU**  *CHAPTER IN BOOK* | | | |
| **NO.** | **Bab dalam buku dalam format APA/IEEE**  *Chapter in Book in APA/IEEE STYLES* | | **PENERBIT (TAHUN)**  *PUBLISHER (YEAR)* |
| 1. |  | |  |
| 2. |  | |  |
| 3. |  | |  |
| 4. |  | |  |
| 5. |  | |  |
|  | | | |
| **D. BUKU**  *BOOK* | | | |
| **NO.** | **Buku dalam format APA/IEEE**  *Book in APA/IEEE STYLES* | | **PENERBIT (TAHUN)**  *PUBLISHER (YEAR)* |
| 1. |  | |  |
| 2. |  | |  |
| 3. |  | |  |
| 4. |  | |  |
| 5. |  | |  |
|  | | | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | ii. | **Laporan pakar atau teknikal (sila senaraikan pengarang, tajuk laporan, nama penerima, tahun)**  *Technical or expert report (please list author, title of report, name of recipient, year)* | | | | | | | |
|  | **NO.** | **PENGARANG**  *AUTHOR* | **TAJUK LAPORAN**  *REPORT TITLE* | | **NAMA PENERIMA**  *NAME OF RECIPIENT* | | **TAHUN**  *YEAR* | |
| 1. |  |  | |  | |  | |
| 2. |  |  | |  | |  | |
| 3. |  |  | |  | |  | |
| 4. |  |  | |  | |  | |
| 5. |  |  | |  | |  | |
|  | | | | | | | |
| iii. | **Perundingan (sila nyatakan bentuk perundingan, rakan perunding, tempoh dll)**  *Consultancy (please state nature of consultancy, consultation member, duration, etc.)* | | | | | | | |
|  | **NO.** | **BENTUK PERUNDINGAN**  ***CONSULTANCY*** | **RAKAN PERUNDING**  ***CONSULTATION MEMBERS*** | | **TEMPOH**  ***DURATION*** | **TAHUN**  ***YEAR*** | | |
| 1. |  |  | |  |  | | |
| 2. |  |  | |  |  | | |
| 3. |  |  | |  |  | | |
|  | | | | | | | |
| iv. | **MODAL INSAN YANG DIHASILKAN:**  *PERSONNEL/HUMAN CAPITAL GRADUATED:* | | **Warganegara Malaysia**  *Malaysian citizen* | | **Bukan warganegara Malaysia**  *Non Malaysian citizen* | | | |
| **Bilangan**  *Number* | **Status graduan**  *Status (graduated/*  *On-going)* | **Bilangan**  *Number* | **Status graduan**  *Status (graduated/*  *On-going)* | | |
| Pelajar PhD  *PhD student* | |  |  |  |  | | |
| Pelajar Sarjana  *Master student* | |  |  |  |  | | |
| Pelajar Ijazah Sarjana Muda  *Bachelor student* | |  |  |  |  | | |
| Nama pelajar  *Student name* | |  | |  | | | |
|  | | | | | | | |
| v. | **ANUGERAH DAN PENCAPAIAN**  *AWARDS & ACHIEVEMENTS* | | | | | | | |
|  | **NO.** | **ANUGERAH/PENCAPAIAN SEBAGAI *KEYNOTE* ATAU PENCERAMAH JEMPUTAN DI PAMERAN R&D PERINGKAT KEBANGSAAN ATAU ANTARABANGSA, ARTIKEL YANG DITERBITKAN DI DALAM SURAT KHABAR,DLL.**  *INTERNATIONAL OR NATIONAL R&D EXHIBITION AWARDS/ACHIEVEMENTS SUCH AS KEYNOTE OR INVITED SPEAKER, PUBLISHED ARTICLE IN NEWSPAPERS, ETC* | | | | **TAHUN/***YEAR* | | |
| 1. |  | | | |  | | |
| 2. |  | | | |  | | |
| 3. |  | | | |  | | |
|  | | | | | | | |
| vi. | **MANFAAT PROJEK/PEMINDAHAN TEKNOLOGI DAN JARINGAN**  *PROJECT BENEFICIARY, TECHNOLOGY TRANSFER AND NETWORKING* | | | | | | | |
|  | **NO.** | **JENIS KOLABORASI PENYELIDIKAN, RAKAN PENYELIDIKAN DLL/**  *RESEARCH COLLABORATORS, BENEFICIARIES, PARTNERS, ETC.* | | | | **Tarikh Mula**  *Start Date* | | **Tarikh Tamat**  *End Date* |
| 1. |  | | | |  | |  |
| 2. |  | | | |  | |  |
| 3. |  | | | |  | |  |
|  | | | | | | | |
|  | vii. | **IMPAK KEPADA MASYARAKAT/EKONOMI/NEGARA/PEMINDAHAN ILMU**  *(IMPACT TO THE SOCIETY/ECONOMY/NATION/KNOWLEDGE TRANSFER)* | | | | | | | |
|  | 1.  2.  3. | | | | | | | |
| |  | | --- | | 1. **BORANG PERAKUAN HASIL PENYELIDIKAN**   ***DECLARATION OF RESEARCH OUTPUT FORM*** | | |  |  |  |  | | --- | --- | --- | --- | | **MAKLUMAT GERAN PENYELIDIKAN** (Untuk Kegunaan Pejabat Pusat Inovasi dan Pengkomersilan)  ***RESEARCH GRANT INFORMATION*** *(For Official Use by Innovation and Commercialization Centre)* | | | | | Nama Ketua Penyelidik  *Name of Project Leader* |  | | | | Jenis Geran Penyelidikan  *Type of Research Grant* |  | Kod S/O  *S/O Code* |  | |  | | | | | **SEKSYEN A**  ***SECTION A*** | | | | | Jenis Hasil Penyelidikan (sila pilih lebih dari satu (jika perlu) bagi menerangkan dengan jelas hasil penyelidikan tersebut):  *Type of Research Output (please choose more than one (if necessary) to best describe your output):*   |  |  |  | | --- | --- | --- | | 🞎 Perisian/Sistem  *Software/System*  🞎 Model/Rangka Kerja  *Model/Framework*  🞎 Instrumen  *Instrument*  🞎 Proses/Kaedah  *Process/Method*  🞎 Rekabentuk  *Design Design* | 🞎Algoritma  *Algorithm*  🞎 Modul  *Module*  🞎 Prototaip  *Prototype*  🞎Produk  *Product*  🞎 Peranti  *Device* | 🞎 Lain-lain (sila nyatakan)  *Others (please specify)* | | | | | |  | | | | | **SEKSYEN B**  ***SECTION B*** | | | | | Keaslian Hasil Penyelidikan  *Novelty of Research Output:*   * Pengggunaan Baru🞎Penambahbaikan 🞎  *Lain-lain (sila nyatakan)*   *New Use An Improvement Others (please specify)* | | | | |  |  |  |  | | **SEKSYEN C** *(*Penerangan Hasil Penyelidikan – Elemen *Value Driven* atau Keupayaan Penghasilan Produk Inovasi) *(tidak melebihi 300 patah perkataan)*  ***SECTION C*** *(Description of Research Output – Driven Value Element or Potential Output of Innovation  (in not more than 300 words):* | | | | |  | | | | | | **Pertanyaan untuk Bahagian C (Seksyen A, B & C)/Enquiry for Part C (Section A, B & C) :**  Intan Rosmida binti Md. Rejab (Tel.: 04-928 8751; Email: [intan@uum.edu.my](mailto:intan@uum.edu.my)) | | | | | | | | | | |
| **D.** | **LAPORAN KEWANGAN – rujuk Laporan Kewangan Penyelidikan yang dijana oleh RIMC**  *(FINANCIAL REPORT - refers to the research budget generated by RIMC)* | | | | | | | | |
| **E.** | **PERAKUAN KETUA PENYELIDIK / PENYELIDIK**  *DECLARATION BY PROJECT LEADER / RESEARCHER* | | | | | | | | |
|  | **Saya mengaku bahawa segala maklumat yang diberikan di atas adalah betul dan benar.**  *I declare that all the above information is correct and true.*  **Tarikh/***Date:*  **Tandatangan Penyelidik dan Cop Rasmi**  *Researcher’s Signature and Official Stamp* | | | | | | | | |
| **F.** | **TARIKH PEMBENTANGAN DI PUSAT PENGAJIAN /CoE/ PTJ: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**  *DATE OF REPORT PRESENTATION AT SCHOOL/CoE/DEPARTMENT* | | | | | | | | |
| **G.** | **ULASAN DEKAN PUSAT PENGAJIAN / PENGARAH CoE/KETUA PTJ**  *COMMENT FROM DEAN OF SCHOOL/DIRECTOR OF CoE/HEAD OF DEPARTMENT* | | | | | | | | |
|  | **Pencapaian projek ini** (*Project’s achievement):*    Laporan ini memenuhi objektif penyelidikan  *Fulfill the research objective*   |  |  |  |  | | --- | --- | --- | --- | |  | Ya*/Yes* |  | Tidak/*No* |   **Komen/Ulasan** *(Comment):*  \*Syarat Tamat /*Requirement of Research Output*  Sila rujuk lampiran 1/*Please refer attachment 1*  **Tarikh/***Date:*  **Tandatangan & Cop Rasmi**  *Signature & Official stamp* | | | | | | | | |
| **H.** | **PENGESAHAN PENGARAH RIMC**  *ENDORSEMENT BY DIRECTOR OF RIMC* | | | | | | | | |
|  | **Laporan ini telah disemak dan disahkan:**  *(This report has been checked and verified):*   1. Laporan ini memenuhi keperluan keberhasilan penyelidikan   *Fulfill the output of the research*   |  |  |  |  | | --- | --- | --- | --- | |  | Ya*/Yes* |  | Tidak/*No* |  1. Perakuan untuk dibawa ke Mesyuarat JKPI   *Declaration for JKPI meeting*   |  |  |  |  | | --- | --- | --- | --- | |  | Ya*/Yes* |  | Tidak/*No* |  1. Status penyelidikan untuk kelulusan Mesyuarat JKPI   *Research status for JKPI Meeting approval*   |  |  |  |  | | --- | --- | --- | --- | |  | Tamat/*Completion* |  | Tamat Bersyarat/*Conditional Completion* |   **Komen/Ulasan** *(Comment):*  ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………  **Tarikh/***Date****:***  **Tandatangan dan Cop Rasmi**  *Signature and Official Stamp* | | | | | | | | |

Kemas Kini : September 2019

|  |
| --- |
| **SENARAI SEMAK/*CHECKLISTS*** |

**BORANG PERAKUAN TAMAT PENYELIDIKAN**

***RESEARCH COMPLETION APPROVAL FORM***

Sila sertakan dokumen yang diperlukan (/)

*Please attach all needed documents (/*)

|  |  |  |  |
| --- | --- | --- | --- |
| **BIL.** | **PERKARA/*ITEMS*** | **PEMOHON**  **(  / X )** | **RIMC**  **(  / X )** |
|  | Borang Permohonan yang Lengkap  *Complete Form* |  |  |
|  | Salinan Laporan Akhir/Laporan Teknikal  *Final Report/Technical Report* |  |  |
|  | Surat Pelantikan  *Appointment Letter* |  |  |
|  | Bukti Penerbitan  *Publication Evidence* |  |  |
|  | Dokumen Bukti Sokongan Lain yang Berkaitan  (Sila Nyatakan)  *Others Document (If Any)* |  |  |

admin/Senarai Semak\_Borang\_Permohonan Perakuan Tamat Penyelidikan@Sept 2019