**RIMC/008 ((((a(a)**

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| C:\Users\Sofiah170\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\V8BZV8KV\logo rimc.png | **BORANG PERMOHONAN****PEMBANTU PENYELIDIK/PEMBANTU PENYELIDIK SISWAZAH*****APPLICATION FORM FOR APPOINTMENT OF RESEARCH ASSISTANT (RA)/******GRADUATE RESEARCH ASSISTANT (GRA)***

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| --- | --- | --- | --- |
| **RA** | **:** | **GRA** | **:** |
|  | **Lantikan Baru/*New Appointment*** |  | **Lantikan Baru/*New Appointment*** |
|  |  |  |  |
|  | **Pelanjutan/*Extension*** |  | **Pelanjutan/*Extension*** |

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| **MAKLUMAN/*NOTES***  |
| **PENTING/*IMPORTANT:*** 1. Ketua Penyelidik perlu mengisi dengan lengkap semua maklumat

*Principal Investigator (PI) must complete the form*1. GRA - FRGS/TRGS/LRGS/RACER **SAHAJA/*ONLY***

 RA - Geran Universiti (*University Grants*)/Agensi Luar – Industri/Antarabangsa (*External* *Agencies – Industry/International)*/Lain-lain (*Others)* **SAHAJA/*ONLY*** GRA/RA - PRGS **SAHAJA/*ONLY***1. Tempoh lantikan GRA perlu dalam tempoh projek aktif (minimum enam (6) bulan untuk pelajar Sarjana/PhD – **MOD PENGAJIAN PENYELIDIKAN SEPENUH MASA SAHAJA**) dan perlu bergraduat (walaupun di luar tempoh penyelidikan)**\***

*The duration of GRA appoinment must be within the active research project (minimum of six (6) months for Master/PhD –* ***FULL TIME RESEARCH MODE ONLY****) and the GRA must be graduated (eventhough the research projects has been completed)\**1. Sila sertakan dokumen yang diperlukan (salinan kad pengenalan/salinan muka depan passport/surat tawaran pengajian/sijil kelayakan tertinggi seperti SPM/Diploma/Sarjana Muda/Sarjana)

*Please attach all needed documents (copies of IC/Passport/Offer Letter of Postgraduate Study/relevant certificates such as SPM/Diploma/Degree/Master*)1. Permohonan tidak akan diproses bagi borang yang **TIDAK LENGKAP**

*Application will not be processed for* ***INCOMPLETE FORM***1. Sila sertakan surat tawaran terdahulu bagi permohonan lanjutan

*Please provide previous letter of appointment for extension application****\**** Rujuk/*Refer* Tadbir Urus Dana Penyelidikan KPM 2019 - Perkara 4.5.2 |

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| **BAHAGIAN A (Diisi oleh Ketua Penyelidik)*****SECTION A (To be completed by Principal Investigator)*** |
| 1. Ketua Penyelidik

*Principal Investigator (PI)* |  |
| 1. Tajuk Projek

 *Project Title* |  |
| 1. Kod S/O

*S/O Code* |  |
| 1. Geran Penyelidikan

*Research Grant* |  |
| 1. Nama RA/GRA

*Name of RA/GRA* |  |
| 1. Pusat Pengajian

*School* |  |
| 1. Tempoh Pelantikan

*Period of Appointment*Tempoh Pelanjutan*Period of Extension* | Dari hingga*From until*Dari hingga*From until* |
| 1. Bayaran adalah sebanyak

*Payment* | RM sehari/sebulan *per day/per month* |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tandatangan Ketua Penyelidik & Cap Rasmi Tarikh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Signature of Principal Investigator & Official Stamp Date*

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| **BAHAGIAN B (Semakan oleh Pegawai Penyelidik Sosial)*****SECTION B (Verification by Social Research Officer)*** |
| 1. Peruntukan/Baki

*Allocation/Balance* |
| Baki Vot 11000 (Guna tenaga)*Budget/Balance Vote 11000 (Manpower)* | RM |
| Baki Vot 29000 (Perkhidmatan Ikhtisas)*Budget/Balance Vote 29000 (Professional Services)* | RM |
| RAGRA1. Catatan: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Remarks* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tandatangan & Cap Rasmi Tarikh*Signature & Official Stamp Date* |

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| **BAHAGIAN C (Kelulusan oleh Pengarah RIMC)*****SECTION C (Approval by the Director of RIMC )*** |
|  Tidak Diluluskan*Not Approved*Diluluskan*Approved* |
| Ulasan Pengarah RIMC*Comments by the Director of RIMC*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tandatangan & Cap Rasmi Tarikh*Signature & Official Stamp Date* |
| **BAHAGIAN D (Untuk Kegunaan Pejabat Sahaja)*****SECTION D (For office use only)*** |
| 1. No. Surat Rujukan Lantikan : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. Tarikh Surat Lantikan : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Reference Letter No. Date of Appointment Letter*1. Tempoh Lantikan : \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hingga \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Duration of Appointment Until*1. Tempoh Pelanjutan (jika berkaitan) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hingga \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Extension Period (If Related) Until*1. Terma Lantikan : i) Gaji (RM) : \_\_\_\_\_\_\_ Hari/Bulan

*Terms of Appointment Salary Day/Month* ii) Kod S/O : \_\_\_\_\_\_\_\_\_\_\_\_\_\_ *S/O Code* iii) Jenis Geran : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Type of Grant*  |

admin/RIMC 008\_Borang\_Permohonan RA dan GRA@7.7.2020

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| **SENARAI SEMAK/*CHECKLISTS*** |

**BORANG PERMOHONAN**

**PEMBANTU PENYELIDIK/PEMBANTU PENYELIDIK SISWAZAH**

***APPLICATION FORM FOR APPOINTMENT OF***

***RESEARCH ASSISTANT (RA)/GRADUATE RESEARCH ASSISTANT (GRA)***

Sila sertakan dokumen yang diperlukan (/)

*Please attach all needed documents (/*)

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| **BIL.** | **PERKARA/*ITEMS*** | **PEMOHON****(  / X )** | **RIMC****(  / X )** |
|  | Borang Permohonan yang Lengkap*Complete Form*  |  |  |
|  |  Curriculum Vitae (CV) Terkini RA/GRA (**RIMC/009)***Latest Curriculum Vitae (CV) RA/GRA* (**RIMC/009)** |  |  |
|  | Salinan Kad Pengenalan/Salinan Muka depan Passport yang Disahkan*Certified copies of IC/Passport* |  |  |
|  | Sijil Kelayakan Tertinggi seperti SPM/Diploma/Sarjana Muda/Sarjana yang Disahkan*Certified relevant certificates such as SPM/Diploma/Degree/Master* |  |  |
|  | Surat Tawaran Pengajian (GRA)*Offer Letter of Postgraduate Study (GRA)* |  |  |
|  | Borang Maklumat Akaun Bank (Individu) RA/GRA*RA/GRA’s Bank Account Information Form* |  |  |
|  | Dokumen Sokongan Lain yang Berkaitan (Sila Nyatakan)*Others Document (If Any)* |  |  |

admin/Senarai Semak\_Borang\_Permohonan RA dan GRA@25.3.2019