**RIMC/008 ((((a(a)**

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| C:\Users\Sofiah170\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\V8BZV8KV\logo rimc.png | **BORANG PERMOHONAN**  **PEMBANTU PENYELIDIK/PEMBANTU PENYELIDIK SISWAZAH**  ***APPLICATION FORM FOR APPOINTMENT OF RESEARCH ASSISTANT (RA)/***  ***GRADUATE RESEARCH ASSISTANT (GRA)***     |  |  |  |  | | --- | --- | --- | --- | | **RA** | **:** | **GRA** | **:** | |  | **Lantikan Baru/*New Appointment*** |  | **Lantikan Baru/*New Appointment*** | |  |  |  |  | |  | **Pelanjutan/*Extension*** |  | **Pelanjutan/*Extension*** | |

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| **MAKLUMAN/*NOTES*** |
| **PENTING/*IMPORTANT:***   1. Ketua Penyelidik perlu mengisi dengan lengkap semua maklumat   *Principal Investigator (PI) must complete the form*   1. GRA - FRGS/TRGS/LRGS/RACER **SAHAJA/*ONLY***   RA - Geran Universiti (*University Grants*)/Agensi Luar – Industri/Antarabangsa  (*External* *Agencies – Industry/International)*/Lain-lain (*Others)* **SAHAJA/*ONLY***  GRA/RA - PRGS **SAHAJA/*ONLY***   1. Tempoh lantikan GRA perlu dalam tempoh projek aktif (minimum enam (6) bulan untuk pelajar Sarjana/PhD – **MOD PENGAJIAN PENYELIDIKAN SEPENUH MASA SAHAJA**) dan perlu bergraduat (walaupun di luar tempoh penyelidikan)**\***   *The duration of GRA appoinment must be within the active research project (minimum of six (6) months for Master/PhD –* ***FULL TIME RESEARCH MODE ONLY****) and the GRA must be graduated (eventhough the research projects has been completed)\**   1. Sila sertakan dokumen yang diperlukan (salinan kad pengenalan/salinan muka depan passport/surat tawaran pengajian/sijil kelayakan tertinggi seperti SPM/Diploma/Sarjana Muda/Sarjana)   *Please attach all needed documents (copies of IC/Passport/Offer Letter of Postgraduate Study/relevant certificates such as SPM/Diploma/Degree/Master*)   1. Permohonan tidak akan diproses bagi borang yang **TIDAK LENGKAP**   *Application will not be processed for* ***INCOMPLETE FORM***   1. Sila sertakan surat tawaran terdahulu bagi permohonan lanjutan   *Please provide previous letter of appointment for extension application*  ***\**** Rujuk/*Refer* Tadbir Urus Dana Penyelidikan KPM 2019 - Perkara 4.5.2 |

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| **BAHAGIAN A (Diisi oleh Ketua Penyelidik)**  ***SECTION A (To be completed by Principal Investigator)*** | |
| 1. Ketua Penyelidik   *Principal Investigator (PI)* |  |
| 1. Tajuk Projek   *Project Title* |  |
| 1. Kod S/O   *S/O Code* |  |
| 1. Geran Penyelidikan   *Research Grant* |  |
| 1. Nama RA/GRA   *Name of RA/GRA* |  |
| 1. Pusat Pengajian   *School* |  |
| 1. Tempoh Pelantikan   *Period of Appointment*  Tempoh Pelanjutan  *Period of Extension* | Dari hingga  *From until*  Dari hingga  *From until* |
| 1. Bayaran adalah sebanyak   *Payment* | RM sehari/sebulan  *per day/per month* |

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Tandatangan Ketua Penyelidik & Cap Rasmi Tarikh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Signature of Principal Investigator & Official Stamp Date*

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| **BAHAGIAN B (Semakan oleh Pegawai Penyelidik Sosial)**  ***SECTION B (Verification by Social Research Officer)*** | |
| 1. Peruntukan/Baki   *Allocation/Balance* | |
| Baki Vot 11000 (Guna tenaga)  *Budget/Balance Vote 11000 (Manpower)* | RM |
| Baki Vot 29000 (Perkhidmatan Ikhtisas)  *Budget/Balance Vote 29000 (Professional Services)* | RM |
| RA  GRA   1. Catatan: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   *Remarks*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tandatangan & Cap Rasmi Tarikh  *Signature & Official Stamp Date* | |

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| **BAHAGIAN C (Kelulusan oleh Pengarah RIMC)**  ***SECTION C (Approval by the Director of RIMC )*** |
| Tidak Diluluskan  *Not Approved*  Diluluskan  *Approved* |
| Ulasan Pengarah RIMC  *Comments by the Director of RIMC*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tandatangan & Cap Rasmi Tarikh  *Signature & Official Stamp Date* |
| **BAHAGIAN D (Untuk Kegunaan Pejabat Sahaja)**  ***SECTION D (For office use only)*** |
| 1. No. Surat Rujukan Lantikan : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. Tarikh Surat Lantikan : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   *Reference Letter No. Date of Appointment Letter*   1. Tempoh Lantikan : \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hingga \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   *Duration of Appointment Until*   1. Tempoh Pelanjutan (jika berkaitan) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hingga \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   *Extension Period (If Related) Until*   1. Terma Lantikan : i) Gaji (RM) : \_\_\_\_\_\_\_ Hari/Bulan   *Terms of Appointment Salary Day/Month*  ii) Kod S/O : \_\_\_\_\_\_\_\_\_\_\_\_\_\_  *S/O Code*  iii) Jenis Geran : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Type of Grant* |

admin/RIMC 008\_Borang\_Permohonan RA dan [GRA@7.7.2020](mailto:GRA@7.7.2020)

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| **SENARAI SEMAK/*CHECKLISTS*** |

**BORANG PERMOHONAN**

**PEMBANTU PENYELIDIK/PEMBANTU PENYELIDIK SISWAZAH**

***APPLICATION FORM FOR APPOINTMENT OF***

***RESEARCH ASSISTANT (RA)/GRADUATE RESEARCH ASSISTANT (GRA)***

Sila sertakan dokumen yang diperlukan (/)

*Please attach all needed documents (/*)

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| **BIL.** | **PERKARA/*ITEMS*** | **PEMOHON**  **(  / X )** | **RIMC**  **(  / X )** |
|  | Borang Permohonan yang Lengkap  *Complete Form* |  |  |
|  | Curriculum Vitae (CV) Terkini RA/GRA (**RIMC/009)**  *Latest Curriculum Vitae (CV) RA/GRA* (**RIMC/009)** |  |  |
|  | Salinan Kad Pengenalan/Salinan Muka depan Passport yang Disahkan  *Certified copies of IC/Passport* |  |  |
|  | Sijil Kelayakan Tertinggi seperti SPM/Diploma/Sarjana Muda/Sarjana yang Disahkan  *Certified relevant certificates such as SPM/Diploma/Degree/Master* |  |  |
|  | Surat Tawaran Pengajian (GRA)  *Offer Letter of Postgraduate Study (GRA)* |  |  |
|  | Borang Maklumat Akaun Bank (Individu) RA/GRA  *RA/GRA’s Bank Account Information Form* |  |  |
|  | Dokumen Sokongan Lain yang Berkaitan  (Sila Nyatakan)  *Others Document (If Any)* |  |  |

admin/Senarai Semak\_Borang\_Permohonan RA dan [GRA@25.3.2019](mailto:GRA@25.3.2019)